

## HINDI SECTION AND OFFICIAL LANGUAGE IMPLEMENTATION

IIST has a full fledged Hindi Section which not only caters to the Constitutional and Statutory requirements regarding the Official Language, Hindi, but also creates a conducive environment for the officials of the Institute to learn Hindi and work in Hindi. During the year, efforts were made for implementing the provisions of Official Languages Act, Rules made there under and orders/ instructions issued by the Department of Official Language from time to time regarding progressive use of Hindi.

### ***MAJOR ACTIVITIES RELATED TO POLICY IMPLEMENTATION***

- ❖ Four Hindi Workshops were conducted on **29th June, 2020** for the Executives, on **September 25th, 2020** for the faculty members, on **23rd December, 2020** for the Employees of Administrative areas and on **18<sup>th</sup> February, 2020** for the Employees and officers of Technical areas.
- ❖ Four Quarterly meetings of the OLIC were conducted on (29.06.2020, 24.09.2020, 24.12.2020, 23.12.2021) in order to review the progress in the implementation of OL Policy and four Quarterly Progress Reports regarding progressive use of Hindi in the Institute were sent to the Department of Official Language.
- ❖ **Hindi Fortnight Celebrations** were conducted in the institute during the second half of September. During this fortnight, various competitions like ***Hindi Essay Writing, What does the picture say competitions*** were conducted for staff members and for the students of IIST. Merit certificates and cash prizes were awarded to the winners of Hindi Competitions.
- ❖ The third issue of Hindi House Journal of IIST named '**Antarish Dhaaraayen**' was digitally displayed during the Hindi Fortnight. The E-magazine contains articles, poems, reports of major functions and creative works of students and personnels of IIST as well as the technical articles in Hindi sent by the employees of various centre/ units of DOS/ ISRO
- ❖ The facility of working in Hindi named 'COINS' were launched on December 18, 2020 in the IT systems of the Institute. Now purchase orders and other documents which comes under Section 3 (3) of Official Language Act 1963 can be prepared in bilingual form.
- ❖ As the percentage of employees possessing working knowledge in Hindi in the institute is above 80, the institute was notified as an office possessing working knowledge in Hindi as per Rule 10(4) of the OL Act 1976. Individual letter will be send to those employees who possess proficiency in Hindi to use Hindi in their official works when official gazette notification is received.
- ❖ Record of Degrees conferred, Provisional Certificates, Degree Certificates and all other certificates such as certificate of participation/ certificate of

merit etc., were prepared and issued in bilingual format (both Hindi and English). Institute Brochure, Annual Report 2019-2020 were prepared in Hindi.

- ❖ Standard forms used in various Administrative Departments and Academics were bilingualised, visiting cards, name boards and rubber stamps were prepared in bilingual format.
- ❖ Fifty name plates containing local name, Hindi, English and Botanical names of major trees were prepared and displayed in IIST campus.
- ❖ In order to ensure the compliance of Official Languages Act, 1963, Official Languages Rules, 1976 and relevant orders issued by the Dept. of Official Language time to time, check Points were re- established.
- ❖ In order to encourage the progressive use of Hindi **the incentive scheme for doing official work in Hindi** was continued.
- ❖ Sr. Hindi Officer, IIST provided faculty assistance for the conduct of OL workshops in viz. VSSC, IISU, and IPRC and also for the online workshops conducted by TOLIC, Thiruvananthapuram.

#### ***PARTICIPATION IN VARIOUS PROGRAMMES:-***

##### ***❖ Joint Rajbhasha Utsav organized by Town Official Language Implementation Committee***

IIST, Valiamala is a member of Town Official Language Implementation Committee (Office-2), Thiruvananthapuram and actively participated in its activities. The employees of the institute participated in **Joint Rajbhasha Utsav** organized under the auspices of the TOLIC. **Smt. Mini Kumari R. G, Sr. Project Assistant** won the **first prize in Translation** and **Smt. Bindya K.R, Deputy Registrar (Grade – I), Administration** won **consolation prize** in ‘What does the picture speak’ competition.

- ❖ Shri. R. Jayapal, Sr. Hindi Officer and Smt. Cimy Asaf attended the **State Level Inter TOLIC Technical Seminar** organized under the auspices of Thiruvananthapuram Town Official Language Implementation Committee (U) on 15th January, 2021 through online. The aim of this programme was to familiarize with the various E - Tools such as Kantasth, Pravachak, Pravaah, Manthra etc.