



Government of India, Department of Space
Indian Institute of Space Science and Technology
[Declared as Deemed to be University under Sec.3 of the UGC Act 1956]
Valiamala PO, Thiruvananthapuram -695 547, Kerala

WALK IN INTERVIEW
FOR MEDICAL OFFICER AND RESIDENT ASSISTANT HOSTEL MANAGER
ON CONTRACT BASIS

Indian Institute of Space Science and Technology (IIST) invites application for the position of **MEDICAL OFFICER ON CONTRACT** and **RESIDENT ASSISTANT HOSTEL MANAGER ON CONTRACT**:

Name of Position	Qualification / Skill	No. of Positions
MEDICAL OFFICER	1. MBBS degree or above with MCI registration. 2. Minimum two years of service preferably in Government Hospitals. Upper age limit:- 65 years as on 21.12.2022 Remuneration:- Rs. 55,000/- per month consolidated.	One
RESIDENT ASSISTANT HOSTEL MANAGER	<u>Essential:-</u> 1. Graduation in any discipline. 2. Good Communication skill in English and Hindi. 3. Good working knowledge in computer. 4. Minimum one year experience in hostel management or guest house management. Ex-servicemen / persons from Academic field / Teacher are preferred. Upper age limit:- 60 years as on 21.12.2022 Remuneration:- Rs. 30,000/- per month consolidated.	Four
Venue for Personal discussion / Walk-in-interview	ISRO Guest House, Marappalam, Pattom PO, Thiruvananthapuram	
Reporting Date and Time	21.12.2022 (Wednesday) at 0900hrs	
Interested candidates are advised to download the application form from our website https://www.iist.ac.in/career/2 , duly fill-up and submit the same through e-mail: recruitment@iist.ac.in on or before 19.12.2022 as advance copy along with copy of the degree/diploma certificate and experience mentioned above. Candidates possessing advertised qualification, skill, experience etc alone will be allowed to attend the Personal discussion/Walk-in-Interview.		

Contd...2/-

General Conditions/ Instructions:

1. Only Indian Nationals need apply
2. Candidate should possess the required qualification as on the date of walk in interview..
3. Tenure is initially for a period of One year which is extendable based on satisfactory performance, mutual agreement and need basis, purely on contract.
4. Candidates should appear for walk-in-interview in person with duly filled in Bio-data form (download the prescribed format from IIST website), original certificates proving educational qualification, age, caste, experience etc., along with any other relevant information.
5. Candidates should enclose self-attested true copies of the relevant certificate / testimonials along with the application and submit the same on the date of walk – in- interview. Applications without requisite documents will not be considered under any circumstances.
6. A 'No Objection Certificate' from the employer concerned is required in respect of those applicants who are employed under Central / State Government / Public Sector Undertakings / Autonomous Bodies.
7. Candidates wish to attend walk-in-interview are advised to make their own arrangements for their travel and stay at Thiruvananthapuram, at their cost.
8. Candidates who are selected for the position have to join IIST by the specified date.
9. A family accommodation will be provided by IIST near to its Campus for the Medical Officer.
10. The duty of Medical Officer includes night duty also and supposed to attend the cases in medical emergencies as and when required beyond normal duty hours.
11. Resident Assistant Hostel Manager should reside in the IIST campus hostel.
12. The Institute reserves the right to terminate the appointment at any time before completion of the tenure if it so decides.
13. The Institute reserves the right not to fill up the positions, if it so decides.
14. No interim correspondence will be entertained.
15. Canvassing in any form will be a disqualification.
16. Government strives to have a work force which reflects gender balance and women candidates are encouraged to apply.